



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

LAXMI NARAIN DUBEY COLLEGE

- Name of the Head of the institution **Prof. Arun Kumar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **06252232689**
- Mobile No: **9199160777**
- Registered e-mail **collegelnd@gmail.com**
- Alternate e-mail **lndcollege@rediffmail.com**
- Address **Sadar Hospital Road**
- City/Town **Motihari**
- State/UT **Bihar**
- Pin Code **845401**

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Baba Saheb Bhimrao Ambedkar Bihar University, Muzaffarpur**
- Name of the IQAC Coordinator **Dr. Pinaki Laha**
- Phone No. **9199160777**
- Alternate phone No. **8709043980**
- Mobile **8709043980**
- IQAC e-mail address **lndcollege@rediffmail.com**
- Alternate e-mail address **lahapinaki007@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.lndcollege.ac.in>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.brabu.net/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.60	2017	27/11/2017	26/11/2022

6. Date of Establishment of IQAC **07/07/2016**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **1,50,000**

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Language Lab.

Recording Room

Digital Library

Development Training and Placement Cell

Alumni Cell

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of BBA Course	BBA Course has been introduced in this College
Publication of in House Research Journal	The Title of Research Journal namely Champaran Multidisciplinary Journal of Research of L.N.D. College Approved by RNI
Skill Development and Vocational Cell	The Skill Development and Vocational Cell has been constituted and functional.
Job Fair	The Job Fair was conducted in April month of every year
Purchase of new edition of Books	The new edition of Books has been purchased by the recommendation of the faculty members
Purchase of Lab Equipment	Latest Lab equipment for different practical subject has been purchased
Establishment of virtual class room	Virtual Class room development and fully functional

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Development Committee	26/08/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Recording Room		
Digital Library		
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Alumni Cell		
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Yes

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Development Committee	26/08/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	23/02/2022

15. Multidisciplinary / interdisciplinary

In order to develop the all round capacities of the students- Intellectual, social, physical and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National educational policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and more vocational & regular courses. The aim is to make the students equipped, so that they don't need to rely on only Government jobs but instead pave a way towards self employment. As the college is preparing itself to have more of multidisciplinary courses along with identifying learning outcomes along with courses and learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner students and would ensure that each programme achieves its goal. As such the college offers four vocational courses under multidisciplinary i.e. BCA, BBA and B.Ed.

16. Academic bank of credits (ABC):

The affiliating Baba saheb Bhim rao Ambedkar Bihar University issuing degree certificates & marksheets to the students, hence there is no need to get registered of the Institution for Academic Bank of Credits. academic council of the University will take decision on the process.

17. Skill development:

The college offers four vocational courses under multidisciplinary i.e. BCA, BBA and B.Ed. The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The faculty members of the College are imparting teaching-learning in bilingual i.e. Hindi & English. apart from that Sanskrit & Urdu subjects are being taught to the students. The Institution also suggest and trains the faculty members to teach in bilingual language to the students in the class rooms. Apart from that Sanskrit and Urdu language are being taught in syllabus up to Post Graduate level along with Ancient Indian

History& Culture.**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based Education is a combination of three types of competence:

- practical: knowing how to do things, ability to make decisions
- fundamental: understanding what you are doing and why
- reflective: learn and adapt through self-reflection; apply knowledge appropriately and responsibly.

Outcome-based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the Institution.

Outcome-Based Education (OBE) is a learning method focusing completely on student competency. It concentrates on the outcomes or goals instead of just marks or results. The educators identify goals which could be a certain number of skills and knowledge that the learner should have at the end of the exercise. The assessment methods are then defined to measure the achievement of these goals. Irrespective of the time required, or the method used, the only outcome aimed for is success for every student which is measured by the student's ability to meet the outcome criteria, established previously. There is a continuous evaluation to help students reach their goals.

While OBE primarily focuses on the learner and the learner's capability to achieve the outcomes, the teachers take on the greater role of becoming facilitators and mentors. A well-developed OBE-based learning should have alternate teaching-learning techniques and various activities to ensure success. Also, insightful feedback from the students also helps in reshaping the curriculum.

Teachers are taking various tests & examinations of the students to check their learning outcomes. Feedback system has also been initiated from all stake holders.

20.Distance education/online education:

Online education are also being imparted by the faculty members to the students through website, google meet and cloud platform during lock down period and even though during examination & vacations as well as need basis.

Extended Profile**1.Programme**

1.1

16

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	No File Uploaded	
2.Student		
2.1 Number of students during the year		7367
File Description	Documents	
Data Template	No File Uploaded	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		1540
File Description	Documents	
Data Template	No File Uploaded	
2.3 Number of outgoing/ final year students during the year		1953
File Description	Documents	
Data Template	No File Uploaded	
3.Academic		
3.1 Number of full time teachers during the year		20
File Description	Documents	
Data Template	No File Uploaded	
3.2 Number of Sanctioned posts during the year		39

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	15332
4.3 Total number of computers on campus for academic purposes	59

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum is effectively delivered through the Departments. Time table In-charge and library also play a major role in effective delivery of curriculum. Procedures followed The Syllabus of the institution is set by B.R.A.Bihar University. Calendar of events are prepared as per the University Academic schedule and the action plan for the department is planned accordingly. Annual Calendar of events is prepared taking into consideration of listed holidays. Calendar of events also consist of plan for Field projects, Internships and dissertations. Induction and orientation programmes are planned by respective departments in the beginning of the session to familiarize the students with the college environment as well as the course contents for newly inducted students for the concerned programmes. TimeTable & Calendar of Events Committee of the college prepares the Time table, The Committee prepares timetable at Department level and class- wise as a grid structure. Work load of respective departments are distributed among the teachers by the Heads of the respective departments with consultation of all faculty members of the departments. The allotted topics are then delivered by the individual teacher by lectures, tutorials, seminars and projects .

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is a constituent unit of B.R.A.Bihar University, the academic calendar of the college is mainly based on the academic calendar provided by the University which is prepared as per the guideline of Governor's secretariat and Government of Bihar. On the basis of the University academic calendar, our college formulates its own academic calendar at the commencement of academic session every year. This includes all the planned activities related to college. For time-bound enforcement of academic calendar, different committees including both teaching and nonteaching members are constituted by the principal. These committees ensure the smooth functioning of all such activities. A centralized time table is prepared by the time table committee of the college and distributed to departments for timebound attainment of course outcome. Time schedule for theory and practical classes is based on a number of students, availability of space and infrastructural support, the section is formed for both theory and practical classes accordingly. On the basis of master time-table, head of departments with the help of faculty finalizes a departmental time table in the departmental staff council meeting and the workload is distributed among the faculty.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

A. All of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
02	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues of Gender, Environment and Sustainability, Human Values and Professional Ethics are include in the curriculum to sensitise the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

355

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3893

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1732

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial Classes are being conducted for slow learners in the college. We all are well known about the fact that every individual has a unique capability of displaying his skills and qualities. So is with learning skills. To evaluate the outcome of learning it's important to assess the capability of the learners so that effective instructions could be delivered accordingly. The students who are interested in admission apply online through a prescribed application form. Those application forms give some basic idea of student education, their socioeconomic status, and their intelligence level this is the first phase of evaluating the knowledge and skill of students prior to admission. The entrance test is the second phase of evaluating the student's knowledge and skill. After admission, an orientation program is organized by respective departments before the commencement of the classes so that they are familiarized with the college environment as well as the course contents. As a component of classroom teaching it includes subjective assessment of understanding and learning capacity of students. During the first few days of class work, concerned teachers devote their time to assess students in terms of their academic background, the pace of learning, aptitude, interest, personality, motivation and career aspirations.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7369	30

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The basic idea of a college must be student-centric. During their learning process, they participate in various academic activities inside and outside the classrooms. The course curriculum followed by our college encourages experimental learning and is as per University guidelines. The guiding principle of experimental learning is to link theory with practice. By experimental learning process students get acquainted with various apparatus and how to operate them, they learn how to evaluate the experimental outcome and draw conclusions. They also learn through various assignments, field work, training programs and extension activities. To broaden the student horizon they are encouraged to go on educational trips to other institutions, historical places, and field visits, especially for vocational students. The departments organize seminars, symposia, and talks by subject experts to enhance their insight, gain perspectives and have their doubts clarified. We also follow the same strategy in the classrooms too and the end of each class is followed by open discussion sessions in which students freely ask their question and discuss their problems. The college has other learning resources like libraries, computer centers with internet access, e-resources that encourage students in participative learning and motivate them to use various problem-solving methodologies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of the college are using ICT technology like Smart Class, Language Lab, Virtual Classrooms etc for effective teaching and learning. There are Wi-Fi enable campus, the students are being benifted with different e-learning materials. As well as the college has well equiped e-library.The Wi-Fi connection was

taken from the Broadband and Airtel centrally, which was covering the Science Block, Arts Block, Vocational Block. Geography Block, Library and Administrative Building also. In the mean time, the Bihar government on 22nd March, 2017 launched an ambitious programme to provide free Wi-Fi facilities in colleges and universities. Chief Minister Nitish Kumar formally launched free Wi-Fi facilities for students on the occasion of Bihar Divas celebrations. Free Wi-Fi facility in college and university campuses was part of the seven decisions of the Grand Alliance government in Bihar to promote governance.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

65

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation in a continuous and transparent mode would help students to improve their academic performance. Internal assessment is a part of the evaluation process of our college. In the orientation program organized at the beginning of each academic session, the students are informed about internal assessment schedule. The criteria of internal assessment are adopted as per University guideline. In theoretical papers, 30% marks are assigned to internal assessment, while for practical distribution of marks is 50 % for both internal and external assessment. To ensure transparency in such process our institution is implementing a variety of innovative approaches to assess student's subject understanding. The process of internal assessment starts with classroom interactions. While delivering lectures, student's subject understanding, regularity, conduct, and behavior is closely monitored and observed by the faculty. Other common practices adopted by our institution are conducting tests and preparatory exams at frequent intervals. Answer sheets are made available to the students on demand to ensure transparency. Seminars with the open question-answer session, assigning individual projects, delivery of assignments through the model and poster presentation, power point presentation followed by open interaction with faculty members are conducted to ensure the attainment of course outcome.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The written examination has become an integral part of the educative process in every program of education and plays an important role in determining honors, graduation, post graduation, certification, placement, and promotion. It allow students to convey their understandings about the subject, helps to polish their writing skills, helps to improve their analytical skills, and also helps to express their thought coherently. So, our college has a separate examination control section which co-ordinates the internal exam, tests and different other assignments which is the part of CIE as well as peaceful conduction of the university exams. The examination committee headed by the examination controller addresses all the examination related grievances in a very efficient manner. Examination dates are

announced by the B.R.B. University is notified in the newspaper as well as the information also sends via emails to every college. If there are any changes in dates, they are notified it in the same way. The college examination committee notifies the date of examination on the notice board of the examination department for the information of students. University issues admit cards and send them to the respective colleges and the college examination committee passes them to the concerned departments from where they are collected by the students. The center of examination is already mentioned in the admit cards as it is allocated by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College displays its vision and mission, Programme outcome, Programme specific outcome and course outcome all on the college website as well as the college notice boards of every department. The same has also been conveyed to students in their orientation program at the commencement of the new session every year for both undergraduate and postgraduate students. The syllabus is designed by the University and being a constituent unit of the university we follow the same. The IQAC committee of the college discusses the syllabus regularly by inviting subject experts and members of BOS and improvise it by introducing add on courses and certificate courses. The alumnae are also invited at regular intervals to interact with the students and teachers, share their work-related experiences and how the particular subject helps them to shape their career. They also provide important feedback to make the syllabus more relevant to market demands. The college also encourages the faculty members to participate and organize faculty empowerment programs like workshops, seminar, symposia refresher course, orientation course, extension activities, and other interactive sessions on the regular basis to improve their skills and knowledge in various course components.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Monitoring the progress of students is an integral part of the functioning of our college. The course outcomes, program specific outcomes and program outcomes of every program are described clearly in the college website and for their attainment, a teaching plan is drafted in the meeting of staff council by every department before the commencement of academic session every year. Outcomes of the teaching plan are scrutinized by IQAC and evaluated at the end of every academic year. The performance of students in CIE as well as in the university exams is an indicator of attainment of learning objectives and program outcome. The examination results exhibit the exemplary performance of our students who largely occupy positions in the merit list and the pass percentage ranging between 80% to 85%. To evaluate the program outcome our college maintains an alumnae database which has many distinguished alumnae those who has an important contribution to social development. The number of alumnae who the in various organizations attests to the accomplishment of the outcomes of employability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1953

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lndcollege.ac.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of undergraduate are encouraged to provide innovative strategies of development. They provide products, strategies and programme design and evaluate these to respond to the emerging needs of a developing nation along with development of their own skills. The Industrial Fish & Fisheries Department of the College under Vocational Courses is playing the active role to develop students and their skills. The students are undertaking training to make Aquarium for fish conservation & life cycle apart from the regular course. The Aquarium is controlled artificial environment where fish and aquatic organisms can live away from their natural environment. Recently, in order to strengthen the activities of Innovation and Incubation Cell, the College had hosted Intellectual Property Rights (IPR) seminar. Also, in order to augment the Industry Institutional partnership, the institute has entered MOU with Lichica International, which is one of the largest Food Product Industry in India. The College is also encouraging the Industries not only for placement of students but also for signing MOUs for promotion of Innovation & Incubation Centre at this college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate facilities for teaching-learning as per the specified requirement under the Bihar State Universities Act, 1976 (updated) and Statutes. The Institution is a premier constituent College, of B.R.A. Bihar University, Muzaffarpur, imparting Undergraduate teaching in Arts, Science and Commerce along with vocational & value added courses. The college has state of the art infrastructural facilities like adequate classrooms, laboratories, computing equipments, staff rooms, conference halls, seminar hall, reading room and ramps for the physically challenged students. The college has spacious class rooms to conduct regular classes in the seven different building (blocks) including two tiled buildings. Separate vocational building, Teachers' quarters, Four separate Toilet Blocks, big cycle stand and parking sheds are there in the college. The general library as well as the departmental libraries cater well to the reference needs of the student community. Computers with internet connection. Career Guidance and Placement Cell motivates and guides the students to procure employment after studies. Remedial coaching centre for SC/ST and Minorities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for Extracurricular activities and sports. There are two big play grounds are available in the College and has facilities for giving training to students in the following sports and games: Volley ball Badminton Kabaddi Cricket Football Basket Ball Hockey Table-tennis Chess The college has a "sports council" monitoring both indoor and outdoor games. Indoor events like Badminton, Table-tennis, Carom, Chess, are held in the auditorium's viewers gallery, as such the indoor games hall is being constructed. But, badminton indoor synthetic court is appreciable. For outdoor games, such as Cricket, Football, Volleyball, Basketball, Tennis court and Athletic events are held in the playground that is square- shaped much larger than needed. The basket ball turf court is located centrally in front of

Science block and beside botanical park. The college playground is so spacious that any major tournament events can be organized and executed. As such the playground earth filling is being improved, because of water logging and to restore the old tradition of organizing all India Inter University tournaments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3817

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library functions as the primary Information Resource Center for students, staff and teachers. The library has approximately 60000 books including reference books. A special section on Gandhi has 298 books. Apart from textbooks, the Library houses a growing collection of reference books, journals and back volumes, dictionaries, encyclopedia etc. Also, the library facilitates access to a number of e-journals & e-books through NLIST/INFLIBNET.

Library as Learning Resources - Well stocked library with a rich collection of rare books. Need for automation of Library and reprographic facility. Need to be subscribe research journals and E-learning resources. Annual budgetary allocation is very low. And Lack of computerisation of office and library. Need to get membership of INFLIBNET for E-resources. Hence, the Library of College provides reprographic facility to the students and faculty. Photocopy Facility: Photocopy service was now one of important services offered by the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.8

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College provides adequate ICT facility infrastructure for teaching learning activity for its stake holders. These days Digital initiatives in higher education system has become essential. Keeping in view, four Smart Classes and eighteen ICT enabled class rooms have been designed in the college to meet the

need of students & faculties. Apart from that, fully functional Language Lab, Computer lab & E-Library have also been facilitated in the campus. The Wi-Fi connection was taken from the Broadband and Airtel centrally, which was covering the Science Block, Arts Block, Vocational Block, Geography Block, Library and Administrative Building also. In the mean time, the Bihar government on 22nd March, 2017 launched an ambitious programme to provide free Wi-Fi facilities in colleges and universities. Chief Minister Nitish Kumar formally launched free Wi-Fi facilities for students on the occasion of Bihar Divas celebrations. Free Wi-Fi facility in college and university campuses was part of the seven decisions of the Grand Alliance government in Bihar to promote governance. The objective is to provide free Wi-Fi facility to help youths to move ahead in life and to become digital smart. As per The Chief Minister, Bihar, Internet had become a part and part of daily life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

124

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3817

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has adequate numbers of classrooms with some of them equipped with ICT facility and Smart Class. Rooms are allotted as per requirement and is used as per time table. Teachers use teaching aids for teaching. Rooms are taken care properly by Maintenance team appointed by the Principal's Office. College has many Laboratories of various departments. Accordingly Equipments are procured in structured manner and is maintained regularly. Students use the laboratories as per time table. Safety sign boards and first aid box are available. Staff dedicated to laboratories are appointed for proper upkeep of the facility. College has Sufficient ICT facilities with latest configuration. Firewall antivirus updating of hardware and software is done regularly. The College library is managed by qualified Librarian, Library Assistants and supporting staff. Books are selected through recommendations made by faculties and users' requirements. Books are accessioned and arranged. College has defined policy for circulation and distribution of library articles and is effectively implemented. Stock verification is done every year by library staff and verification team. Mutilated, damaged are written off.. Replacement of books is done periodically. Binding is done whenever required. Books are returned and renewed physically in time. Sports facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1500

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1500

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 536 506">File Description</th> <th data-bbox="536 441 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 536 613">Link to institutional website</td> <td data-bbox="536 506 1445 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 536 678">Any additional information</td> <td data-bbox="536 613 1445 678" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 678 536 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="536 678 1445 824" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
213									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
213									
<table border="1"> <thead> <tr> <th data-bbox="86 1207 536 1272">File Description</th> <th data-bbox="536 1207 1445 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 536 1337">Any additional information</td> <td data-bbox="536 1272 1445 1337" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1337 536 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="536 1337 1445 1559" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

510

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an active elected student union. The prime objective of the union is to protect the rights of the students and to ensure students representation in Academic and Administrative activities. The students are selected for the union in a predefined manner and an impartial representation is maintained. The union members work closely with the college administration to safeguard the interest of the students. The executive council of the student union meets on a frequent basis to discuss various initiatives and plan the events for student betterment and delegate various roles to the members. The Members

of Student Union are part of various committees including IQAC. Students' role in Academic bodies: The students union is instrumental in forming different study groups among the students. The Union takes active part in organizing different competitions to provide a platform to the students to exhibit their talents and to be aware with the competitive environment prevalent in the society. Members of the union give important inputs about development help in improving the efficiency of the operations of the library. Students Union role in administrative bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association of L.N.D.College plays a vital role in career building of the students of the college. The main objectives of the Alumni Association are : To connect alumni from each other through alumni network. Build a strong relation between alumni and current students To assist current students in their career

planning and placements. To be the mentor and guide for the current students and give them inputs. It works to make Industry-Academia ties between the Institution and the Alumni so that alumni can actively involve in various activities. In Alumni meetings members closely interact with each other and with current students on the issues pertaining to the development of the college. They share their views on the challenges and opportunities available to the millennials and advise them in these areas. They also give insight into current situation in employment, Startups etc., so that students can take informed decisions. Development of Institution through Non-financial means: Guidance on stress related issues. Empowering the students to become more employable through Personality Development and Soft Skills. Inculcate moral values among students. Create awareness about Environmental issues, Aids and Cancer prevention.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College is a constituent unit of B.R.A.Bihar University. The governance structure has The Hon'ble Chancellor on the top and Vice-Chancellor at the University level. The University reviews the functioning of the institution in its quality parameters. Principal implements Vision and Mission components of the Institution Vision "To empower our students to recognise and optimise their full potential by fostering a familiar environment where educational, social, cultural, ethical and emotional needs are addressed through a holistic program offered with the partnership of staff, students and the community at large to

become selfreliant, independently thinking, socially relevant, skilled and useful citizens of the nation" Mission To become a centre of excellence . - To excel in all areas of teaching-learning and research. - To contribute to the creation of knowledge . - To provide education that qualifies as national/international class for our students. - To ensure access to and equity in higher educational opportunity to all deserving and meritorious students, irrespective of caste and creed. - To inspire and challenge all segments of the college to raise the realm of good to great to greater, through continuous quality assessment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is a constituent unit of B.R.A.Bihar University. The governance structure has The Hon'ble Chancellor on the top and Vice-Chancellor at the University level. The University reviews the functioning of the institution in its quality parameters . Principal implements Vision and Mission components of the Institution Vision "To empower our students to recognise and optimise their full potential by fostering a familiar environment where educational, social, cultural, ethical and emotional needs are addressed through a holistic program offered with the partnership of staff, students and the community at large to become selfreliant, independently thinking, socially relevant, skilled and useful citizens of the nation" Mission To become a centre of excellence . - To excel in all areas of teaching-learning and research. - To contribute to the creation of knowledge . - To provide education that qualifies as national/international class for our students. - To ensure access to and equity in higher educational opportunity to all deserving and meritorious students, irrespective of caste and creed. - To inspire and challenge all segments of the college to raise the realm of good to great to greater, through continuous quality assessment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a perspective plan for development. The perspective within which all development takes place is worked into the vision statement of the College. Development is envisaged and planned under the heads of Academics, Infrastructure and Human Resources. The perspective institutional plan is developed by the Principal in consultation with members of the staff council, committees, departments and administrative office including Sports council & Library Committee. The college also prepares proposals for development assistance from RUSA, DST, UGC and Bihar Government. The aspects under consideration are those that enrich the quality in the institution and enable the community to realize its potential. Some of the aspects considered for the perspective development are: Academic issues such as introduction/ introduction of new courses, Faculty development & Skill development in non-teaching staff, Research, Infrastructure Development, Laboratory equipment, Modernization and strengthening the laboratory, ICT enabled class rooms & administrative office. Few more are: 1. To intensify activities for the holistic development of students through well planned extension activities 2. To strengthen National Values and intensify NSS and NCC wing 3. To sensitize students and creating more awareness in current social issues like Swach Bharath Abhiyaan, AIDs awareness and "Bete Bachao Bete Padhao".

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a well-defined organization structure. L.N.D. College is a constituent unit of Babasaheb Bhimrao Ambedkar Bihar university, Muzaffarpur. The Principal is the head of the Institution. Principal is responsible for the College functions and growth including administrative, academic, cocurricular, extra-curricular and extension programme. Principal through his office and various committees reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the College At department level, the Heads of the departments are directly responsible for coordinating all departmental academic programmes of the college. Faculties are directly responsible for the academic and curricular development of the students. All rules and regulations are guided by the Chancellors' office.. All staffs are acquainted with the Administrative and Service rules. Faculties are educated about conditions of service, Roles and responsibilities, discharge of duties, increments, kinds of Leave, code of conduct, incentives.

College addresses genuine complaints, issues and difficulties of the Stakeholders at individual as well as College level. Students are encouraged to use the Suggestion/ Feedback Methods to express constructive suggestions and grievances. Grievance redressal committee resolves complaints/ grievances with sensitivity and confidentiality.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has various effective welfare measures for teaching and non-teaching staffs as per the Bihar State Universities Act, Statutes, Executive Orders and rules. Some of them are 1. Salary Advances to the Teaching & Non-Teaching employees in need. 2. Trainings are provided for both Teaching and Non-Teaching staff for various workshops /Seminars/ Conferences and the expenses are borne by the institution. 3. Facilities are being provided for attending examination, Workshop, Orientation course, refreshers course, Conferences etc. 4. Staff achieving State and International award is felicitated by the institution. 5. Staff is encouraged for self-development. 6. Fee Concession is provided for wards of the staff studying in the college. 7. Ladies teaching and non-teaching staff can avail maternal leave with salary. 8. Medical & Marriage advance provision has been made separately for Teaching & Non Teaching Employees. 9. Best Teacher & Non Teaching Award is given to the employees. 10. Teaching and non-teaching staff can avail interest free loan from the college and repay the loan in easy installments. 11. Laptop facility and Data Card Facility to teachers based on their role.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year**01**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****02**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****05**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a performance appraisal system for all teaching and non-teaching staff of the College. Every faculty member and non-teaching has to submit self-appraisal report in format to the Principal at the end of the academic year. Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills , number of papers presented, number of conferences and workshops attended, research projects undertaken, feedbacks and involvement in other college activities. Non-teaching employees are assessed based on attitude towards public, co-workers, staff/student relation, job performance, behavior towards seniors. Faculty performance is also assessed by HOD, Principal and Committee. Student's feedback on teachers and teaching learning process are reviewed with utmost importance. Head of Department's annual performance report helps in evaluating faculty. All appraisal forms are carefully read by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is following rules, regulations & executive instructions of the State Government and B R A Bihar University. It has a good mechanism for conducting internal and external financial audits as per the provision of Section 53 of Bihar State Universities Act. Which envisages; 1.The accounts of every College shall be audited and examined annually by a qualified accountant appointed as auditor by the Syndicate. 2.The auditor may, by written notice, require any person responsible for the preparation of accounts either to appear before him in person or to produce any document to enable the auditor to obtain such information as he may consider necessary for the proper conduct of the audit. 3.After completing the audit, the auditor shall submit his report to the Syndicate: Provided that the Auditor may submit an interim report at any time he thinks fit. 1.The cost of the audit of accounts of a College shall be met from the University Fund. Apart from that the College Bursar (Income) & Bursa (Expenditure) is also taking care of the inspection & audit carefully.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.5

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources Policy for Resource Mobilization: 1.The

salary component is received from the Government of Bihar. 2. Institution mobilizes funds primarily through the student fee collection. 3. For major expansions and infrastructure developments, funds are being received from UGC grants and RUSA funds. 4. Interest on Investment funds 5. Development Grants from Bihar Government. 6. Using the Infrastructure available at the City prime location, College earns small amount by renting resources like classrooms, auditorium for various public exams and social functions. 7. Auction of Pond, dead & broken trees, papers & wastes. 8. Surplus revenue over the expenditure is invested in bank as per institution policy. Interest received on investments will be utilized for the institution. Funds will be kept in Fixed Deposits and utilize the same when required. Optimal Utilization of resources The College has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. College Development Committee recommends the development plan of the college. Sale and Purchase committee approves the annual purchases. For most of the institutional financial needs and requirements, funds generated from fee collection are used.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC functions vigorously in improving the quality of education, teaching learning process and learning outcomes by institutionalizing policy and procedures of these quality strategies. IQAC incorporates SWOC analysis of the entire quality system which are key aspect of the quality assurance. The quality strategies and processes used are: To intensify curricular aspects with value added course, enrichment programmes, life skills programme. To intensify feedback collection, analysis and review. To improve continuously in admission process, student diversity, teachers quality, teaching-learning process and learning outcome. Outcome based education is initiated rigorously by IQAC Result-analysis, Research and extension activities. IQAC works constantly to establish newer collaboration for research and extension

activities. Infrastructural facilities including physical facilities, ICT facilities, library facility with ICT integration to be intensified. To strengthen student support system with management, scholarship, women empowerment and active Grievance Redressal Cell, Encourage student council activities including sports and cultural activities. Continuously practice decentralized and Participative governance with faculty performance, evaluation through self-appraisal forms and confidential reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College IQAC functions vigorously in improving the quality of education, teaching learning process and learning outcomes by institutionalizing policy and procedures of these quality strategies. IQAC incorporates SWOC analysis of the entire quality system which are key aspect of the quality assurance. The quality strategies and processes used are: To intensify curricular aspects with value added course, enrichment programmes , life skills programme. To intensify feedback collection, analysis and review. To improve continuously in admission process, student diversity, teachers quality, teaching-learning process and learning outcome. Outcome based education is initiated rigoursly by IQAC Result-analysis, Research and extension activities. IQAC works constantly to establish newer collaboration for research and extension activities. Infrastructural facilities including physical facilities, ICT facilities, library facility with ICT integration to be intensified. To strengthen student support system with management, scholarship, women empowerment and active Grievance Redressal Cell, Encourage student council activities including sports and cultural activities. Continuously practice decentralized and Participative governance with faculty performance, evaluation through self-appraisal forms and confidential reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Seperate common room for boys and girls have been provided for the students of the college and time to time workshops are being organized on the issue.

Epecially girls students are being monitored through CCTV camera

Institution shows gendersensitivity in providing facilities such as Safety and Security, Counselling, and Common Rooms.

Gender equity promotion Programmes are regularly organized by the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

The College strives to properly manage and dispose the waste generated inside the campus. For this, firstly we have started the practice of waste segregation. Initially there was no such concept, but slowly people are being made aware of benefits of segregating waste at initial generation point. For facilitating waste segregation, separate dustbins have been installed in the campus for solid, liquid and biodegradable waste. Solid Waste Management The major solid waste generated by the campus are paper waste, tree droppings (foliage), waste from lawn and field management, plastic, glass, wood, metals, leftover food etc. The waste is segregated at each level by the safai karmacharis (sweepers/cleaners). Efforts are made to reuse and assimilate the wooden and metal waste by the college itself in construction or repair works. Old newspapers are sold to vendors authorized by the college which is then sent for recycling. The rest of the wastes are taken away by the authorized vendors to the government

designated landfills of the city.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Code of conduct exists for students, teachers and staff. Core

values are displayed in the institution and on website The institution organizes activities to increase consciousness about national identities and symbols. The institution includes Human Values and professional ethics in the syllabus. Activities conducted regularly for promotion of universal values, national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years. Achievers' appreciation is done by the college for recognizing and encouraging students and staff who excelled in academics, sports, cultural, and extracurricular areas and during their performance. Green and clean campus is one of college best practices. Participation of college in Shrawani Mela is considered as the distinctiveness of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organizes activities to increase consciousness about national identities and symbols. The institution includes Human Values and professional ethics in the syllabus. Activities conducted regularly for promotion of universal values, national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years. Achievers' appreciation is done by the college for recognizing and encouraging students and staff who excelled in academics, sports, cultural, and extracurricular areas and during their performance. Green and clean campus is one of college best practices. Participation of college in Shrawani Mela is considered as the distinctiveness of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes National Festivals and birth anniversaries of the great Indian personalities. Institution organizes National Festivals and Birth & Death anniversaries of great Indian personalities with great enthusiasm. Perspective behind these celebrations are to motivate our students on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Birth/ Death Anniversaries of distinguished Indian personalities like Mahatma Gandhi, Pt. Jawaharlal Nehru, Sardar Patel, A.P.J.Abdul Kalam, Dr. B.R.Ambedkar, Babu Jagjivan Ram are also celebrated in the college. Theme based activities and events are organized to celebrate International Youth Day, Hindi Diwas, Bihar Diwas, International Yoga Day etc. International women's day is celebrated to highlight the achievements of women. The day also marks a call of action for accelerating gender parity. We celebrate Shahid Diwas in our campus. Once two of our colleagues

(Late Mahesh Shahi & Late Nigmanand Kunwar) were shot dead in Police firing.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Clean and green campus In recent times, it is imperative that the responsibility of sustainaway of living should be shared by one and all. Sustainable developmenisolation from the close relationship between higher education and ituniversities and colleges. These centers of learning are an essentialbecause they play a pivotal role in elevating awareness regarding socstudents, staff members and employees. We at L.N.D. College take soseriously and make every possible effort to make our campus green and sustainability in our daily action. Objectives of the Practice 1.To mclean; 2.To create awareness regarding environment crisis; 3.To educaresponsibility of making sustainable way of living a reality is ours students, responsible citizen by making them understand the concept ocontribute in whatever way possible towards reducing carbon footprint

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Rain Water Harvesting
2. Recording Room for VIdo Lectures.

3. Language Lab.**4.B.Ed. Course**

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Introduction of more vocational courses To introduce certificate programme. To organize placement drives.